



MASTER HUNTER PROGRAM

A PROJECT OF ONE MONTANA

Course Policies and Procedures

Program Attendance and Missed Class Makeup Policy

A major teaching and learning component of Montana Master Hunter Program is the dialogue that takes place between students, instructors and the panelists who are involved in presenting the various topics included in the course. The learning and problem solving, including the discovery of creative solutions are integral to each class and are key to our teaching and learning strategies.

Therefore, in order to successfully complete the Montana Master Hunter Program a student must attend a minimum of 80% of the scheduled classes (based on classroom hours) and make up any coursework that may be missed via absences from class.

Candidates who miss a scheduled class are required to:

1. Make great effort to make up the class at an alternate location (if available) in order to have the greatest experience possible in this course.
2. If another class is not available, students may fulfill the following alternative make up requirements:
 - a. The materials for each class are available to students via the online portal.
 - Review the missed lectures, readings, and videos of the missed class and submit an essay on the subject (at least six pages, double-spaced, 12pt font). Guidelines and specific questions for each class will be available through the online portal.
 - This makeup assignment is due within one week of the date of the missed class.
 - Our goal is for you to think creatively and write your paper in a manner that engages the subject and demonstrates that you understand the concepts included in the class materials.
 - You may choose to pose questions related to the subject at hand and then respond to them in your own words.
 - You may also pose a problem-solving scenario on the subject matter and respond to the scenario with your solutions.
 - Do not simply report back on what you have read.
 - Think creatively and write creatively . . . as you discuss the topic at hand. We want to encourage critical thinking and problem solving throughout this course.

Course Completion Requirements

All students must complete the following to graduate and receive certification:

1. Attend and participate in at least 80% of class time.
2. Rifle Qualification: Must place three shots in a 12" target at 250 yards consecutively within six minutes using your own personal hunting rifle.
3. Pass the written final with a score of at least 75% or better.

4. Successfully complete the Land Navigation course utilizing the OnX App. This is physically rigorous and designed to mimic mountain hunting in Montana.
5. Successfully complete a Tracking class (Pass/fail)
6. Maintain appropriate attitude and behavior as defined by our Community Engagement Policy.
7. Attend and participate in the Land Owner Panel.
8. Complete the Montana Fish, Wildlife and Parks: Hunter-Landowner Stewardship Project prior to the Land Owner Panel.
9. Complete all on-line coursework and other assignments.

Course Digital Components

Online Classroom

The online classroom is hosted on The Roundup, One Montana's Learning Management System. Once accepted into the program, students will be sent an email with registration and access information roughly 2 weeks before the start of class. Students will be required to pay for the class before receiving access to the online platform.

Students will be required to complete the modules for each class prior to the class. The modules include weekly reading assignments and non-graded quizzes.

Smart Phone App

A paid app from OnX Maps will be provided to each student. Proficiency in this vital tool will be required to complete the program. Students are required to have their own smartphone and expected to familiarize themselves with their smart phone and app and be able to navigate the course with it.

Course Material Distribution

All presentations, handouts, and materials are protected and not for public distribution. Recordings and screenshots of the online classroom are not allowed. This includes original material of instructors, One Montana, and the Master Hunter Program.

One Montana's Community Engagement Policy

One Montana works to create a sustainable and resilient Montana by connecting rural and urban communities. We do this by working with diverse stakeholders to identify and resolve challenging social, economic and environmental issues that impact our state's diverse communities. One Montana prides itself on developing creative solutions to solve challenges for the communities and audiences we work with. And we strive to stay consistent with this same culture in all of our programs.

The requirements and policies for this class are meant to coincide with One Montana's Core Values:

- Collaboration - we are better together, and the complex issues facing this state require all of us
- Partnership – we recognize our reliance on strong operating partners to assist in the execution of programs to create impact

- Evidence- based - we focus on needs identified from objective fact and whose solutions are quantifiable and measurable
- Listen – we create safe places for dialogue
- Culture – we value the culture of rural and urban Montana, and recognize the needs of our stakeholders. Because we work with diverse stakeholders, we expect all students to be tolerant of diversity including gender balance in hunting, rural and urban, ethnic diversity, diversity of thought and beliefs, among others.

Montana Master Hunter Code of Ethics

Respect for the Land

I will engage the land and try to leave no trace of my presence.

I will diligently observe the landscape and relay any concerns about its use, improvement, or neglect.

I will actively seek ways to improve the land and its treatment.

Respect for the Stewards

I will eagerly communicate and develop positive relationships with those who manage the land.

I will not engage in behavior which may create conflicts between the Montana Master Hunter Program and those who manage the land.

I will be vigilant and attentive, safeguarding the stewards and their property.

I will be ready to help when called upon.

Respect for the Game

I will at all times use a highly ethical and fair chase approach to pursue all game.

I will honor the animal and its habitat as two parts of a whole.

I will utilize the animal to the greatest extent possible.

Respect for the Tradition

I recognize that I am an ambassador for our hunting heritage and will advance and improve the image and legacy of hunting.

I commit to the pursuit and mastering of our craft recognizing that I will also be a lifelong student.

I will dutifully uphold all game laws and report any violations promptly.

Recertification

Certified Master Hunters will be required to maintain their certification annual by completing 16 hours of combined continuing education and/or volunteer service, and a payment of \$30 annually. The fee partially offsets your continued access to course materials and resources, access to The Roundup where you find information about hunting and connect to your fellow graduates.

Refund Policy

One Montana will provide a refund of \$605 (\$665 less \$60.00 processing fee) if a student cancels one month (30 days or more) prior to the start of their class, and a partial refund of \$505 (\$565 less the \$60 processing fee) if within 16 - 30 days of the start of class. If a student cancels within 15 days of the start of class they will **not** receive a refund. Students may choose to roll their payment to the following year, but classes are not always held in the same location each year and the price may not remain the same. Students who experience an illness or hardship that prohibits them from finishing the class can request a partial refund before the last in-classroom class or finish the following year with no cost changes. If more than one-year additional costs may be incurred. All refunds will be issued to the same credit card you used to initially pay for the class. If you paid by check, we will issue a check to you.

Remedial Course Policy*

The Master Hunter Program is designed to be rigorous in testing students in various areas of proficiency. A certain amount of attrition is expected. In recognition of the time and resources students invest in the program and maintaining the integrity of the program, the following policy provides a path for students to successfully complete the program. The standards for each qualification will remain the same.

1. If a student fails to pass the Shooting Qualification the student may:
 - Attend the Shooting Precision and Accuracy portion of the curriculum at the next opportunity, and then attempt to requalify at the next Rendezvous.or
 - Pursue additional shooting instruction or practice on your own, and work with MHP Leadership to arrange a day and time to qualify. This may include an additional fee.
2. If a student fails to pass the Land Navigation Qualification the student may, at the Lead Instructor's discretion:
 - Attend the Land Navigation portion of the curriculum at the next opportunity and attempt to qualify at a Rendezvous the same year.or
 - Work with MHP Leadership to arrange a day and time to qualify.
3. If a student fails to pass the Written Final the student may, at the Lead Instructor's discretion:
 - Attend classes the following year and take the final exam.**
 - Attempt the Shooting Precision and Accuracy and Tracking qualifications at a Rendezvous the same year.

**This policy is only used in extenuating circumstances.*

***Participant may choose to review on-line programming and take the final exam without attending classes.*

If a student fails any portion for a second time, they will not be eligible to requalify, but may reapply for the program.

Policy Violations

One Montana and the Master Hunter Program retains the right to dismiss participants from the program if they do not adhere to these policies of conduct, without refund or further consideration.

We are not all the same and One Montana works to bring diverse people and point of views together to build trust. We do not discriminate against any participant or applicant because of race, color, sex, national origin, religion, sexual orientation, gender identity, disability, or veteran status. We expect all participants to respect this philosophy when participating in a One Montana program.

As graduates, you will be ambassadors for One Montana and representing this program when hunting on private land. We expect all graduates to conduct themselves in a responsible manner without offense. One Montana retains the right to remove your title of Certified Master Hunter should we learn of violations including trespass, or wrong doing when/if associated with hunting on a Master Hunter Landowner Partner property.

Policy and Procedure Acknowledgement

Students will be required to sign an agreement adhering to the above policies and procedures upon acceptance and registration into the program.